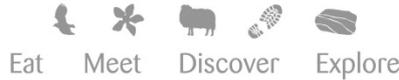


Bowlees Visitor Centre



General Information for Teachers

Timings and meeting place

Start and finish times will be arranged with schools prior to the visit. Please note that coaches are unable to use the main car park. Coaches can either drop pupils off in the layby and park at High Force (pre-booked coaches only) or can park at the car park entrance. Please download map for further information.

Refreshments

If you have booked a full day visit, lunch will be taken at a time and location to suit the activities and weather conditions. If you have booked a half day visit a short break can be taken if required. You are welcome to stay and eat lunch on site before you leave but please let us know at the time of booking so that we can book the room for you.

Safety

All activities are risk assessed and risk assessments will be provided for your use. All activity leaders hold an outdoor first aid qualification.

Teachers are responsible for discipline and good behaviour and for lunchtime/snack time supervision.

Please let us know if your class has any medical or special need to enable us to tailor the sessions appropriately.

Please let us know how many adults you will be bringing on the visit. We recommend a ratio of 1:10 for Key stage 2 and above, 1:6 for key stage 1 and 1:4 for Early Years Foundation Stage.

Clothing

Pupils, teachers and helpers will spend most of their visit outdoors regardless of the weather and must be wearing warm outdoor clothing and appropriate footwear. A waterproof coat with a hood (or a hat) is essential as the weather can change very quickly in the North Pennines. Wellies are essential if you have booked a river activity. If the weather is particularly inclement or river levels are too high, some activities may have to be cancelled and substituted with others. We will inform you of any changes as soon as we can.

Cost

£4 per child. Cheques should be made payable to Durham County Council and brought with you on the day of the visit. Some activities (pizza making and campfire cookery) will incur an additional charge.

Photo Consent

We will supply a photo consent form at the time of booking and will ask you to identify any children for whom consent has not been given. We may use photos taken during your visit on our website and on displays at the visitor centre and elsewhere.

Feedback

We will ask you to complete a feedback form and would also be very pleased to receive letters or copies of the children's work to display at the centre.

Cancellation

Please let us know as soon as possible if you need to cancel or change the arrangements for the visit.

